

GEC INTEGRATED GRADE 9 PROJECT
LEARNER'S WORKBOOK
REVISED FOR SCHOOLS OF SKILLS



3 ENTREPRENEURSHIP
EMPLOYABILITY
EDUCATION

PROJECT-BASED LEARNING | ANCHOR SUBJECT: LIFE ORIENTATION



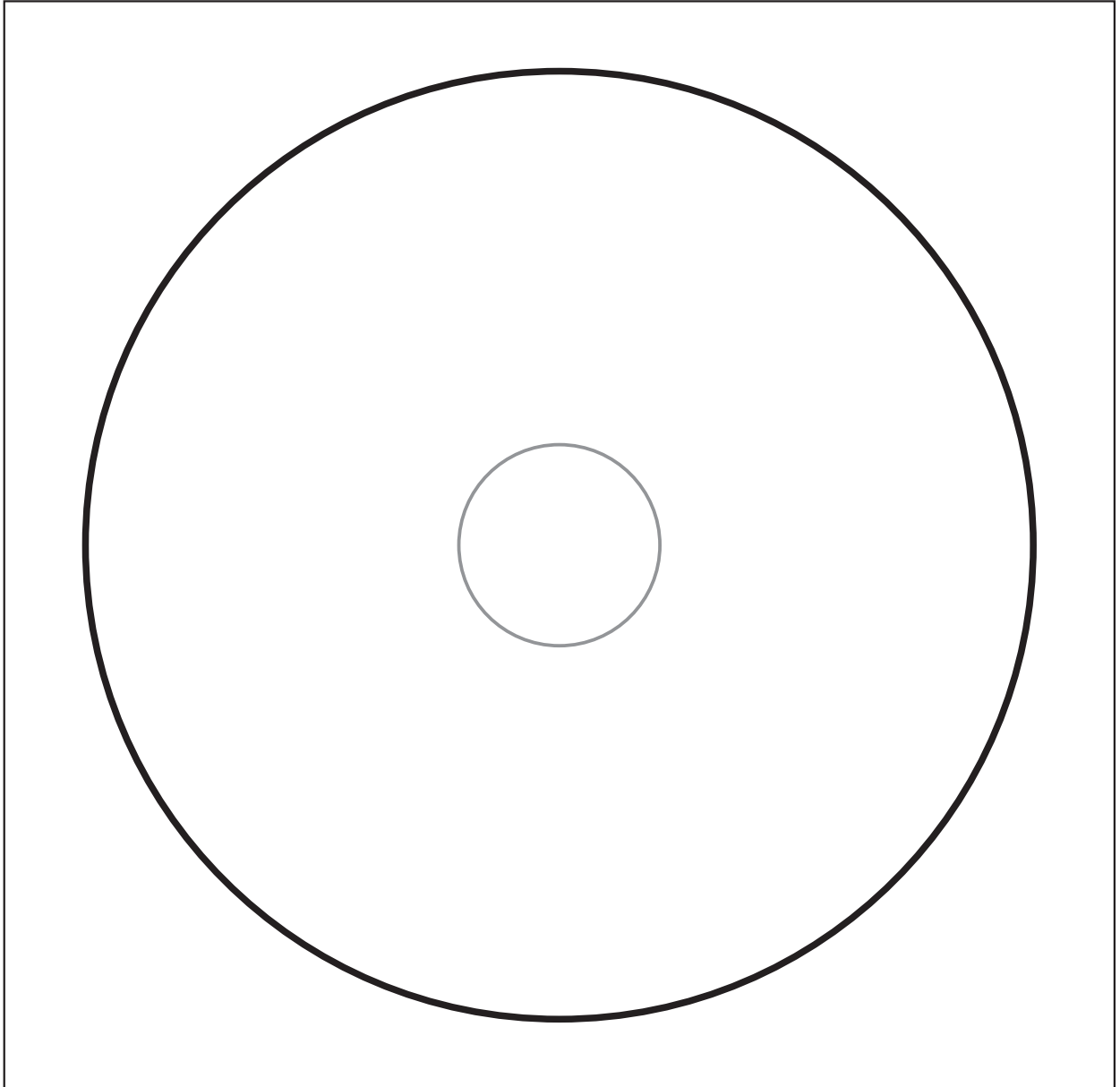
basic education
Department:
Basic Education
REPUBLIC OF SOUTH AFRICA



GRADE 9



- 1.1 Write your name in the centre of the Circle Map. In the outside circle, write what you would like to do after leaving school. Choose any job that looks interesting. Write down at least 10 career or job choices you would make. Remember: this is a free-thinking exercise. Don't worry about obstacles like money, time, lack of skills or opportunities for now.



- 1.2 Now use another colour (pen or pencil) and write down 5 possible business ideas you would consider (if you should have the opportunity to start your own business).

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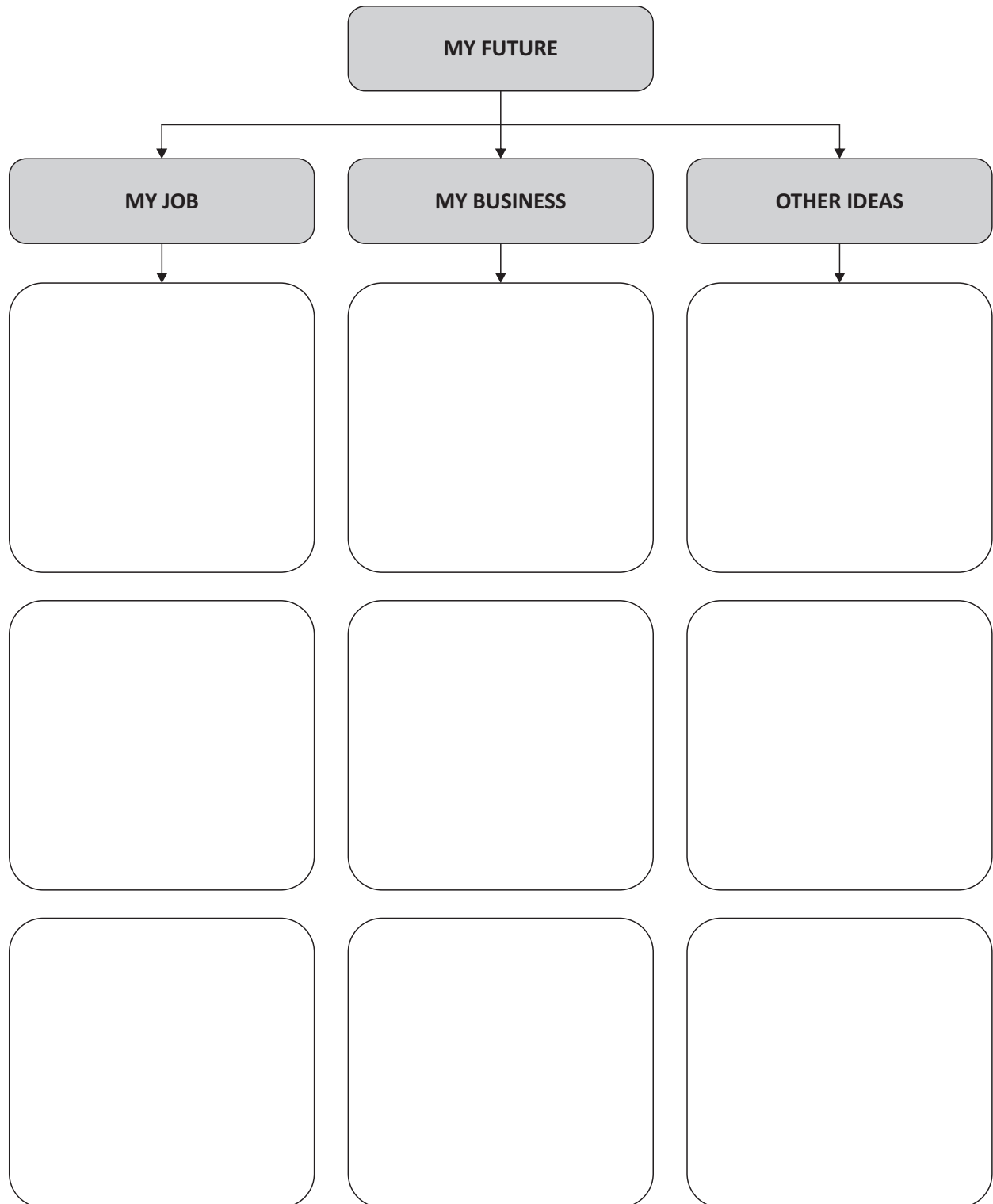
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- 2.1 Have another look at **Worksheet 1**. Choose your 3 favourite job ideas from the outside circle. List them on the Tree Map below (under My Job). Now choose your 3 favourite business ideas and list them on the Tree Map under My Business.



- 2.2 Exchange Circle Maps (**Worksheet 1**) with a classmate. Read through their list of job ideas and choose 3 interesting ideas to add to the Tree Map under Other Ideas.



Please circle or underline what YOU think are your current Abilities, Weaknesses, Strengths and Interests in the four blocks below.

MY ABILITIES	WEAKNESSES
Athletic, clever, fast thinker, plan maker, good writer, good speaker, explain well, good cook, good artist, clever hands, have good ideas, can use a cellphone, can use a computer, remember well, good memory, fix clothes, fix electronics, fix cars, build things, save money, make money, wash clothes, wash dishes, make dinner, read, find help, dress well, use tools, remember my ID number, strong.	Impatient, lazy, easily bored, procrastinator, critical of others, critical of self, indecisive, insensitive to others, old-fashioned, people pleaser, too busy, no confidence, easily stressed, gets angry quickly, too shy to ask for help, hates confrontation, don't care, don't know, selfish, disorganized, fearful.
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STRENGTHS	INTERESTS
Takes action, adventurous, ambitious, assertive, caring, charming, confident, compassionate, curious, creative, decisive, detail-oriented, disciplined, energetic, funny, fair, focused, friendly, generous, humble, independent, kind, motivated, open-minded, patient, outgoing, wise, practical, team-player, hard worker, peace-maker, manage peer pressure.	Music, drama, dance, rap, cooking, art, business, sports, fashion, beauty, motorsport, movies, YouTube, Pinterest, nature, science, history, animals, writing, hairstyling, fixing things, jewellery making, crafts, swimming, surfing, coding, photography, helping people, sewing (clothes), woodwork (furniture making), online gaming, influencing (online), selling, construction (houses), reading, babysitting, teaching, gardening, website design, party planning, styling (people or places), coaching (pets or people).
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.....

Remember that these are just random answers. You are welcome to add your own if its not on the list.

Worksheet 4.1



Use this sheet to prepare for an interview with someone in your dream job. This is a great way to do research and find out if you would really like the job of your choice. Please add at least 10 questions in the space provided. Use this sheet to do the interview and write down the answers in the second column.

INTERVIEW QUESTIONS	INTERVIEW ANSWERS
1)
2)
3)
4)
5)
6)
7)
8)
9)
10)
11)
12)

Some typical questions: What subjects must you take? How many hours do you work in a week? What physical abilities do you need? What is the worst about this job? What is the best things about this job? What is the starting salary? Have apartheid laws influenced these job opportunities in the past?

Worksheet 4.2



Use this sheet to prepare for an interview with a business owner. Choose someone who already owns and runs a business that you can see starting in the future. Add 10 questions in the space provided. Use this sheet to do the interview and write down the answers in the second column.

INTERVIEW QUESTIONS	INTERVIEW ANSWERS
1)
2)
3)
4)
5)
6)
7)
8)
9)
10)

Typical questions might be: In what industry is your business (Primary, Secondary, Tertiary)? Do you need a lot of money to start the business? Do you have business partners? Why or why not? What skills do you need to run this business? Do you make more money with business or in a job? What is this type of business ownership? Have apartheid laws made it difficult to do business in the past/ What is the impact on businesses today?

Always remember to list your References. References, also called information sources, are listed in a bibliography (a list of references used during research). List your sources below:

[illegible]



Worksheet 5.1

Research Apartheid laws that once influenced people's ability to do business or find a job. Write down what you have discovered in the table below. Remember to incorporate your findings in the Bubble Maps on **Worksheet 6.1** and **Worksheet 6.2**. Please complete the list of references (sources/books) that you used for your research on **Worksheet 5.2**.

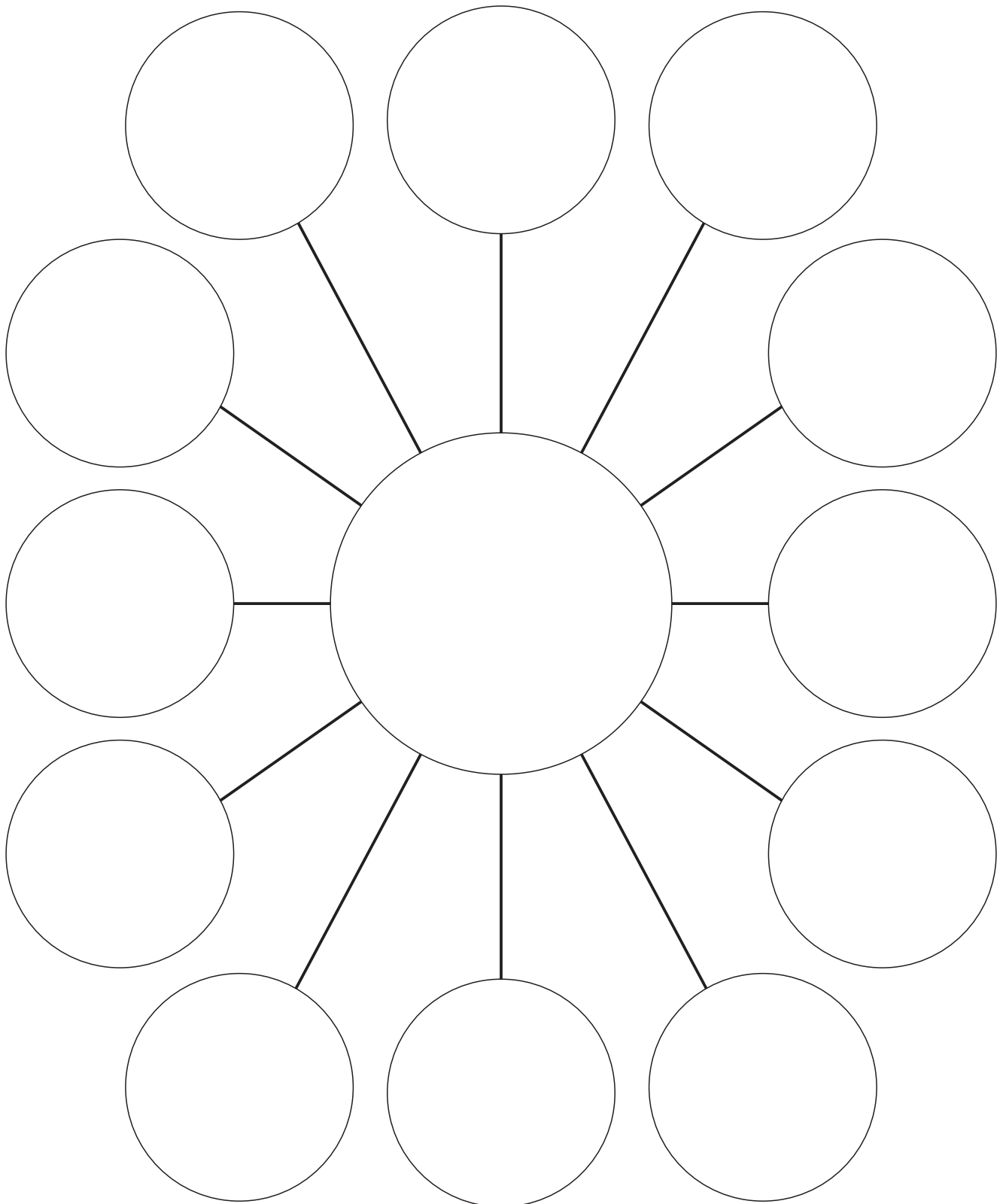
APARTHEID LAW (NO. & YEAR)	DESCRIPTION IN YOUR OWN WORDS	HOW DID IT INFLUENCE PEOPLE?
<div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div>	<div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div>	<div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div>
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Always remember to list your References. References, also called information sources, are listed in a bibliography (a list of references used during research). List your sources below:

[illegible]

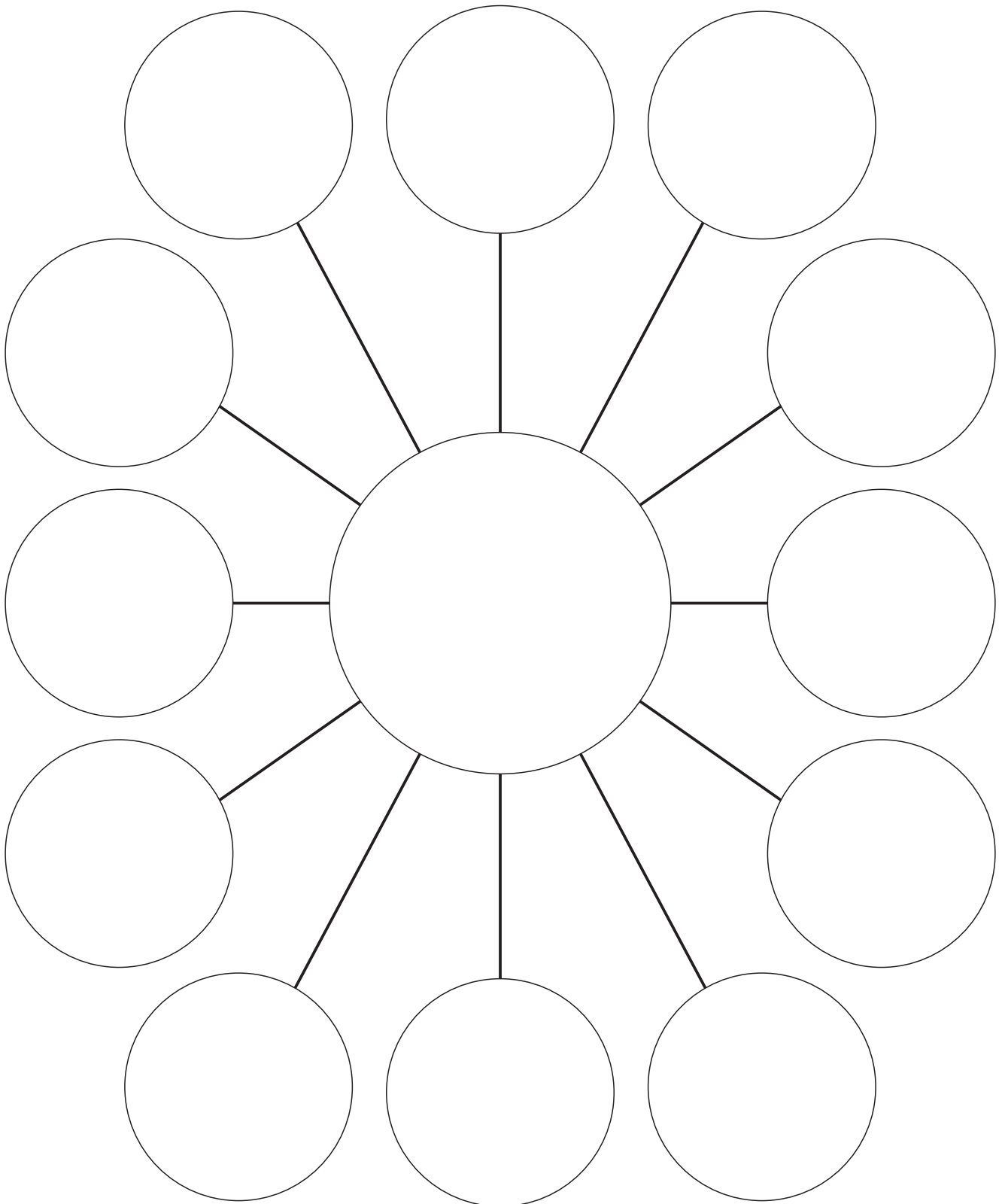


Write your ONE chosen career in the centre of the Bubble Map. Use keywords to plot all your research from the interviews and other sources in the satellite bubbles. Remember to include your research on Apartheid laws. In the end you will use this map to plan and write your report, so be exact and list everything that you have learned about your chosen job.





Write your one chosen business idea in the centre of the Bubble Map. Use keywords to plot all your research from interviews and other sources in the satellite bubbles. Remember to include your research on Apartheid laws. In the end you will use this map to plan and write your report, so be exact and list everything that you have learned about your chosen business idea.





Use your new knowledge of your chosen career and business to do mock interviews with learners in your class. Imagine yourself as a business owner who needs to appoint someone to help out or a Human Resources Manager who needs to appoint someone in your dream job.

Create a small job advertisement in the space below. Be specific about the skills and competencies you require in the advertised position. Copy the advertisement onto pieces of paper and ask who in class would like to apply for the position.

Next, write your own interview questions in the space below. What type of questions would you ask someone who are interviewing for the position advertised above?

Make a list of at least 7 questions.



Your group has identified a problem in your community. Change this problem into a Research Question. For example: The elderly are lonely. Question: How can we alleviate loneliness for elderly residents in our community?

WRITE THE PROBLEM IN THIS BOX

<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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WRITE YOUR RESEARCH QUESTION IN THIS BOX

<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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Worksheet 9

Research any volunteer organisations, non-profit organisations or non-governmental organisations who are working in the area or industry where you have recognised the problem. List the companies here:

NAME OF COMPANY	NPO OR NGO OR OTHER	MORE FACTS ABOUT THIS COMPANY
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Use the space below to brainstorm some ideas for a volunteer project that the whole class can take part in. Also brainstorm how you will find funding or sponsorships to do this project.

[illegible]



Worksheet 11.1

On this sheet, plan a letter to a possible (and most probable) sponsor or funder. Use the business letter format. In this letter, you should state your volunteer project idea, the importance thereof, and your needs. Also ask for a possible appointment (physical or virtual) with the mentioned sponsor. Use a mindmap to plot all your ideas. Check your grammar and spelling.

A large rectangular area with horizontal dotted lines for writing.



Worksheet 11.2

Please write your final business letter in the space below.

A large rectangular box with a solid black border, containing 25 horizontal dotted lines for writing a business letter.



Start planning the sponsorship presentation for your volunteer project! Even if you don't get to present to the actual sponsor, you should be prepared to do it once in class. Start planning your presentation in the space below. Please include the following:

REQUIREMENT	PLAN YOUR ANSWER / DESCRIPTION
Executive Summary (or Introduction).	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
Problem you are solving.	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
Organisation and management overview. Who will be doing what?	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
Service you are rendering. What are you doing where?	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
Traction: What you already have in resources (For example 35 learners in class who can work/paint/clean, a school bus to take you there if available, parents who are prepared to drive you, old buckets of paint and some second hand brushes learners brought from home, etc.).	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

(Competencies assessment for learners.)



Worksheet 12 (continued)

REQUIREMENT	PLAN YOUR ANSWER / DESCRIPTION
Funding request: What you need to finish the project. This is the things that you cannot bring from home or find. This includes money or things.	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
Financial projections: Add a small financial plan.	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
How the sponsor will be compensated. (E.g. we will read out your company name and number during hall; we will commend you to our parents on parents' evening; we will take a picture for the paper of our finished project and thank you in the capon, etc.) Think of creative ways to thank your sponsor.	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
Share the timeline. (We would like to start as soon as next weekend, for example.)	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
Thank the person for their time and consideration.	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>



Worksheet 13

Take time and find a quiet spot to reflect on your experience as a volunteer worker:

1. What was your role in the project? What did you do?

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2. Did you enjoy working with others? Why/why not?

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3. Do you think you made a difference? Explain.

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4. Were there any problems that had to be solved? What were they and how did you creatively come up with solutions?

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5. What did you learn about yourself in taking part?

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6. What skills have you learnt during the project? (E.g., Hard skills: writing, painting OR Soft Skills: collaboration, creativity, problem solving)

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7. How can you apply what you have learnt in life outside of school?

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8. Are you satisfied with the outcomes? Why?

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9. What are your hopes for the future of such projects?

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This image shows a full page of primary-ruled notebook paper. It features multiple sets of horizontal lines designed for handwriting practice. Each set consists of a solid top line, a dashed midline, and a solid bottom line. The entire page is enclosed within a thin black rectangular border. There are no margins, text, or other markings on the paper.



FEEDBACK ON	PERSON NAME AND SUMMARY OF FEEDBACK
Do they think that your job or business choice suits you?	1) 2)
The quality of your research for the report	1) 2)
Your presentation of the report	1) 2)
The creative use of props / visual aids	1) 2)



Worksheet 18

Reflection: When you reflect on what you've learnt, you enhance your learning. Please find a quiet spot and answer the questions below.

1. Are you happy with the career choice or business choice you made? Why, or why not?

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2. Have you learnt anything about other careers or business ideas that interests you?

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3. What did you like about the project?

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4. What did you NOT like about the project?

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5. What would you do differently next time?

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6. Do you think that you have developed any new skills? Think of three new skills you may have developed during the course of the project.

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Well done!